



Seminole County Clerk of Circuit Court Makes PDF Forms Work on All Devices

Case Study 5/14/2025

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EXECUTIVE SUMMARY

This case study examines how FormRouter's PDF technology enhanced the digital form experience for the Seminole County Clerk of Circuit Court. By implementing FormRouter's solutions, the clerk's office streamlined their PDF form process, reduce processing time, and improve overall user experience while maintaining compliance with Florida court requirements.

1.1. Client Profile: Seminole County Clerk of Circuit Court

The Seminole County Clerk's office serves Seminole County, Florida, providing essential court-related services including managing payment plans for court fees, fines, and costs. Their website currently offers several PDF forms related to payment plans that citizens must complete to establish manageable payment arrangements for court obligations.

1.2. Main Problem: Make PDF Forms Work on all Devices

Unfortunately, PDF forms require all users to have a copy of Adobe® Acrobat® or Reader® installed on a PC. Forms must be downloaded to the desktop, opened, filled out, then saved.

The requirement to use Adobe Software and the lack of ability to simply fill and submit a PDF form from the Web Browser created support issues and inefficiencies.



Tablet/iPad



PC with Web Browser

1.3. Challenge

The previous system relied on downloadable PDF forms that users must:

1. Download to their device
2. Open in Acrobat or Reader
3. Complete manually
4. Print and sign
5. Submit in person, by mail, or via email

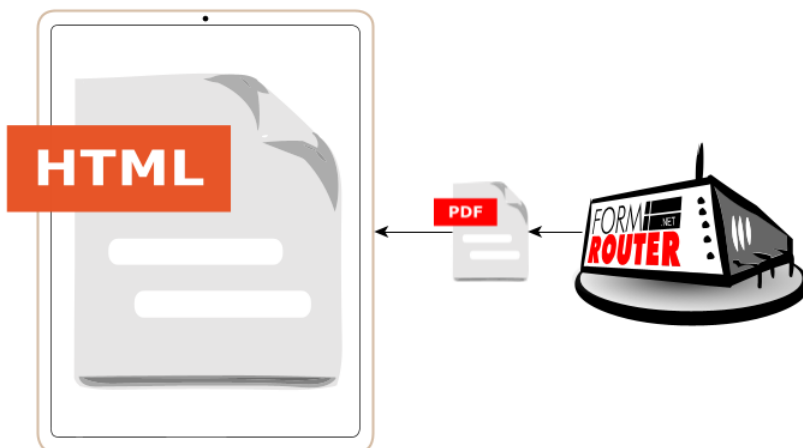
This process creates several inefficiencies:

- Multiple steps for form completion
- Potential for incomplete submissions
- Manual data entry requirements for staff
- Delayed processing times
- Limited accessibility for users without proper software

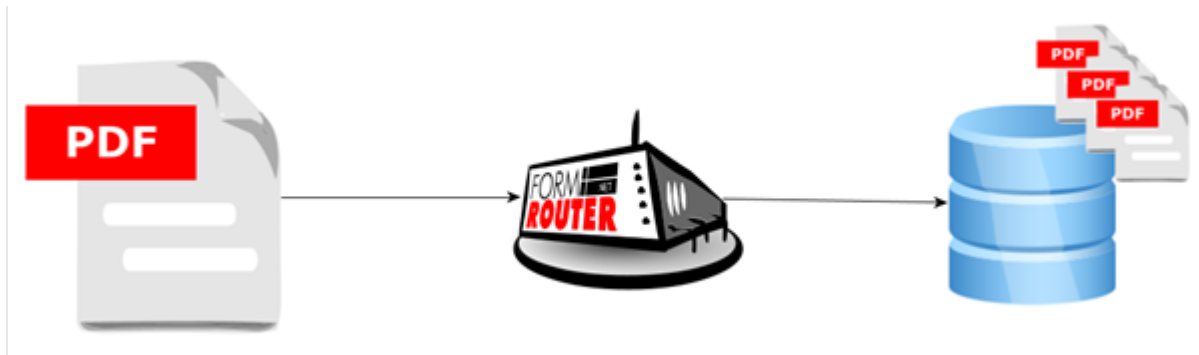
1.4. Solution: FormRouter PDF Form Technology

FormRouter's PDF form technology offered the following solutions:

Render Existing PDF Forms as HTML Versions Automatically



Capture Filled Responses Back into a Database and or Secure Email



1.4.1. 1. Web-Based Form Completion

- Web-based PDF form viewer allowing users to complete forms directly in their browser on all major devices
- No software downloads required

1.4.2. 2. Smart Form Features

- Field validation to ensure complete submissions
- Supports auto-calculation for payment amounts and schedules
- Signature capturing capability for electronic signatures

1.4.3. 3. Seamless Integration

- Integration with the clerk's existing website infrastructure
- Connection to download responses into a database if required
- Secure data transmission meeting Florida court security standards

1.5. Simple Implementation Process

The implementation followed these key phases:

1. **Assessment** - Review of existing forms and requirements
2. **Form Field Adding** – Add fillable for fields to Seminole County's PDF forms
3. **Integration** - Seamless embedding within the existing website structure

1.6. Forms Implemented

The following PDF forms were converted to interactive online versions:

PAYMENT PLAN AGREEMENT REQUEST FORM

INJUNCTION FOR PROTECTION DATA ENTRY SHEET

- A. Simplified Dissolution of Marriage
- B. Dissolution of Marriage
- C. Domestic Violence
- D. Dating Violence
- E. Repeat Violence
- F. Sexual Violence
- G. Stalking
- H. Support IV-D (Department of Revenue, Child Support Enforcement)
- I. Support Non-IV-D (not Department of Revenue, Child Support Enforcement)
- J. UIFSA IV-D (Department of Revenue, Child Support Enforcement)
- K. UIFSA Non-IV-D (not Department of Revenue, Child Support Enforcement)
- L. Other Family Court
- M. Adoption Arising Out of Chapter 63
- N. Name Change
- O. Paternity/Disestablishment of Paternity
- P. Juvenile Delinquency
- Q. Petition for Dependency
- R. Shelter Petition
- S. Termination of Parental Rights Arising Out of Chapter 39
- T. Adoption Arising Out of Chapter 39
- U. CINS/FINS

DESIGNATION OF CURRENT MAILING AND E-MAIL ADDRESS

MOTION FOR EXTENSION OF INJUNCTION FOR PROTECTION AGAINST

MOTION TO MODIFY OR DISSOLVE TEMPORARY INJUNCTION

NOTICE OF RELATED CASES

NOTICE OF VOLUNTARY DISMISSAL OF PETITION FOR INJUNCTION

PETITION BY AFFIDAVIT FOR ORDER TO SHOW CAUSE FOR A VIOLATION

SUPPLEMENTAL AFFIDAVIT IN SUPPORT OF PETITION FOR INJUNCTION FOR PROTECTION AGAINST

1.7. Results and Benefits

1.7.1. For Citizens

- Reduction in form completion time
- Decrease in submission errors
- 24/7 accessibility from any internet-connected device
- Immediate confirmation of submission

1.7.2. For Court Staff

- Reduction in processing time
- Decrease in follow-up contacts for incomplete forms
- Automated data extraction eliminated manual entry
- Standardized application format improved review efficiency
- Digital record storage reduced physical filing requirements

1.7.3. Compliance and Security

- Maintained compliance with Florida court requirements
- Secure data transmission with encryption
- Electronic signature capabilities meeting legal standards
- Audit trail for all submissions and processing activities

1.8. Conclusion

FormRouter's PDF form viewer technology transformed the Seminole County Clerk's PDF process from a multi-step, paper-based system to a streamlined, user-friendly digital experience. The implementation not only improved efficiency and reduced costs but also enhanced accessibility for citizens while maintaining all necessary legal and security requirements.

The success of this implementation demonstrates the potential for FormRouter's technology to benefit other court systems and government offices facing similar challenges with form management and processing.

Let us help you.

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